

Apologies & Absences: Andrew Lawson (Forth Valley), Alistair Charnely (West Lothian), Jane Fowell (Forth Valley), Lande Wolsey (Queen Margaret University), Adrian Kitchen (Oatridge College)		Sederunt: Val Ormiston (SDS), Wendy MacAdie Chair (Jewel & Esk), Kerry Musselbrook (South East Forum), Eilidh Chalmers (South East Forum), Ruth Howard (SWAP-East), Bruce Penman (Stevenson College), Joan Thomson (Open University), George Wilson (Edinburgh Napier), Myra McCabe (Telford) Neil Speirs (University of Edinburgh), Callum Maguire (Heriot-Watt University), Cath Young (Access To Industry), Tracy Kerr (Stirling University), Lydia Kerr (New Leaf)			Minutes Taken By: Eilidh Chalmers
No.	Agenda Item	Action	By Whom	When	Status
1.	Welcome and apologies	WM welcomed everyone to the meeting extending a warm welcome to Tracy Kerr from UOS and Lydia Kerr who had been invited to present at the meeting.			For information
2.	Minutes of last meeting (P1)	The Minutes of the last meeting (2 nd March 2010) were approved.			For information
3.	Matters arising	<p>VO and CY have arranged to meet to discuss using ILA 200 and 500 with Access to Industry.</p> <p>RH provided an up-date on the SWAP tracking report, which is anticipated at being finished imminently. RH highlighted that the report focuses on third and fourth year students' reasons for dropping out.</p> <p>The group discussed how to demonstrate a comparison against the national picture, with HESA 2008 figures being the most up-to-date.</p> <p>KM up-dated the group that given the news from the SFC around funding for the Forums to continue work with communities she has asked the SFC for a steer around how to take forward the Community Transitions work carried out by</p>	RH		For Information

		<p>Management Exchange and is awaiting a response.</p> <p>RH added the college sector may be interested in the final report.</p> <p>KM advised that she is meeting with ELRAH on the 9th June 2010 to look at how to work together around a common portal for sharing resources/ material.</p>			
4.	Presentation on pilot of the Preparation for college course.	<p>Lydia Kerr from New Leaf in Midlothian presented on the Preparation for College Course that she developed with SWAP-East.</p> <p>View the presentation.</p> <p>The group discussed the importance and need for preparation courses.</p> <p>The group discussed how colleges could enhance the programme by considering an admissions pledge.</p>			For Information
5.	National Up-date on future work with communities and discussion.	<p>KM advised that that they had received confirmation from the SFC that funding for communities will cease after July 2011.</p> <p>KM advised that the task for this group will be to look at how we can support SWAP and AI around alternative funding what areas we can support and if there is any advocacy and lobbying that</p>			Ongoing

		<p>would be useful. KM highlighted areas which had been identified and prioritised at the last meeting;</p> <ul style="list-style-type: none"> - Tracking and demonstration comparisons across the country. - The barriers which effect students - The impact of benefits reviews for students - The role that AI and SWAP can play in supporting colleges with existing courses retaining students. <p>KM asked if the impact on the funding has changed the priorities?</p> <p>RH & CY advised the group that they would focus on keeping core activities. Both organisations are independent charities with Board members who are exploring potential funding channels.</p> <p>NS added that demonstrating the evidence of impact made to-date would be helpful in securing new funding.</p> <p>The group discussed the benefits in using longitude data to demonstrate the impact over a sustained time. It would be important to find out about the SFC's funding cycle.</p> <p>The Public Sector Spending review in October 2010 should be helpful in indicating any cuts to be made and anticipated.</p> <p>The group agreed there could be a role for this Strategic Advisory Group to be Advocates for the work of SWAP and AI, Support the dissemination</p>	RH	April 2010	For Information
					For information
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			KM	ASAP	
					For information

		<p>of the impact that they make and the impact of losing this funding.</p> <p>The group discussed potentially holding an event to bring together key stakeholders (including those within the SFC) to demonstrate the impact being made and highlight the gap that could be created without SWAPs and AIs work, and to highlight their models as good practice.</p> <p>This should be timed to link with the SFC's Access and Inclusion Committee and the Investment Committee. September could be a good time to do this to allow for financial planning.</p> <p>The group discussed holding the event at the City Chambers if it could be negotiated.</p> <p>It was agreed a working group should be set up to take this forward if SWAP and AIs boards agree this would be helpful.</p> <p>KM also highlighted the role that Universities Scotland and Scotland's Colleges could play in supporting the dissemination of key messages.</p>		<p>After 2nd July 2010</p>	
10.	Date of next meeting	EC will circulate new dates for the 2010/2011 academic year.			For Information